

HANS PRICE ACADEMY









New Year 7 Parents' Information Booklet 2024

KEY STAFF



Mr Tony Searle Executive Principal



Mr Adrian Esch Principal



Mr Shaun Donald
Vice Principal



Mrs Rebecca Collis Assistant Principal Inclusion



Mr Sam Drew Assistant Principal Designated Safeguarding Lead



Mr Steve Holland Assistant Principal Teaching and Learning



Ms Rachel Allchurch Year 7 & 8 Raising Standards Leader



Mrs Charli Dale Raising Standards Leader



Mr Alex McCaulay Raising Standards Leader



Miss Sian Angell Year 11 Raising Standards Leader



Ms Kerry Mullinder SENCO



Mr Mark Armstrong Acer College Leader



Mrs Stacey Leatherby Clarus College Leader



Mr Ricky Bennett Fortis College Leader



Mr Liam James Mando College Leader Associate Raising Standards Leader



Ms Sarah Milsom College Pastoral Assistant



Mr Dan Hartley College Pastoral Assistant



Mrs Esther Cummins College Pastoral Assistant



Miss Andi Davis Safeguarding Officer



Mr Liam Olpin Safeguarding Officer

Term Dates 2024-25

	Term 1			
First day of term for students	Wednesday 4th September 2024			
Last day of term for students	Wednesday 23rd October 2024			
INSET Dates	Monday 2nd September 2024			
	Tuesday 3rd September 2024			
	Thursday 24th October 2024			
	Friday 25th October 2024			
Term 2				
First day of term for students	Monday 4th November 2024			
Last day of term for students	Friday 20th December 2024			
Term 3				
First day of term for students	Tuesday 7th January 2025			
Last day of term for students	Friday 14th February 2025			
INSET Dates	Monday 6th January 2025			
Term 4				
First day of term for students	Tuesday 25th February 2025			
Last day of term for students	Friday 4th April 2025			
Term 5				
First day of term for students	Tuesday 22nd April 2025			
Last day of term for students	Friday 23rd May 2025			
Bank Holiday	Monday 21st April 2025			
	Monday 5th May 2025			
Term 6				
First day of term for students	Monday 2nd June 2025			
Last day of term for students	Tuesday 2nd July 2025			
INSET Dates	Friday 4th July 2025			
	Monday 8th July 2025			



Timings Of The School Day

The academy is open from 8:20am. Students are to arrive before 8.35am in order to be in their lesson and ready to learn at 8.40am.

Session	Time	
1	8.40am - 9.30am	
2	9.30am - 10.20am	
Learning Family	10.20am - 10.45am	
Break	10.45am - 11.05am	
3	11.05am - 11.55am	
4	11.55am - 12.45pm	
Lunch	12.45pm - 1.20pm	
5	1.20pm - 2.10pm	
6	2.10pm - 3.00pm	

Session		Time
7	Final learning session for Y11	3.00pm - 3:50pm
7	Independent Study Support - All Years	3.00pm - 3:50pm
7	Various Extra-Curricular Clubs	3.00pm - 3:50pm

Students arriving late to school will have to complete a breaktime detention that day.

Attendance Matters

At Hans Price Academy we believe that excellent attendance is vital for academic success. It is important that your child attends school every day, on time, unless they are really too unwell to do so.



Doors Open at 8.20AM



Be in by 8.35AM



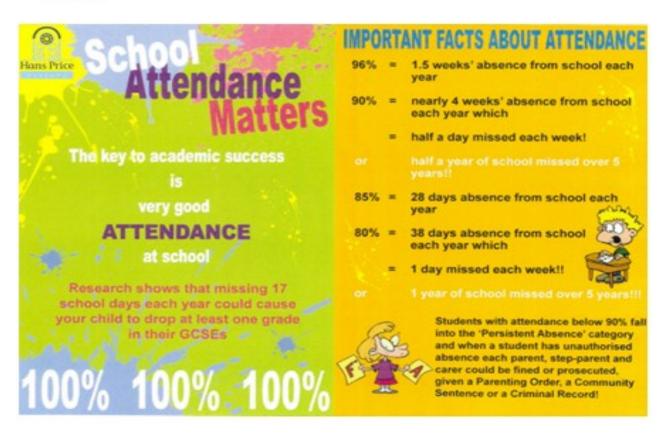
Call 01934 629307 everyday your child is absent from school by 8.35AM



Supportive Home Visits



Rewards Every Term for 100% Attendance



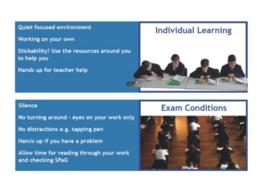
Ready to Learn

"No student has the right to disrupt the learning of others. Teachers will have disruption free classrooms in which they can teach, and students will have disruption free classrooms in which they can learn."

Conduct in lessons

Students are to follow these expectations in classrooms at Hans Price:

- Respectful movement when walking around the academy
- Enter the learning space when invited to by the member of staff leading the lesson
- Sit in a quality audience whilst the register is taken
- Raise their hand to ask a question without calling out
- Work exceptionally hard without disrupting any other student learning
- Follow mode of learning outlined by the member of staff (detailed below),





If a student is given a warning the member of staff will provide a reason and outline expectations moving forward for the remainder of the lesson. The second time during a lesson that a student fails to meet these expectations they will be required to go to the R5 room.

R5 is a room where students are able to Regulate, Refocus, Rebuild, Reflect and ultimately, demonstrate they are **Ready to Learn** and return to lessons.

If a student is asked to go to R5, the member of staff who sent the student to R5 will meet with the student for a restorative conversation, where both teacher and student can rebuild and ensure learning is valued.



High expectations

Ambition

Never give up

Self-belief

Pride

Responsibility

Imagination

Community

Employability

Achievement Points

Positive behaviour will always be rewarded over providing sanctions and achievement points are allocated through our Hans Price Values above. Students hitting key milestones will be given extra rewards via their college leaders and the senior leadership team.

Ready to Learn

Smoking

No student will smoke, or use a vape on the Hans Price site or when dressed in the uniform of the academy. If a student smokes or chooses to associate with smokers the consequences will be as outlined below.

- Smoking or vaping can lead to a suspension
- Associating with smokers will lead to a sanction.
- Refusal to hand over smoking paraphernalia when asked by the teachers will lead to further sanction.
- All tobacco, vapes and related paraphernalia will be destroyed (Note: 'Smoking' is defined to include any tobacco based products and also e-cigarettes/vapes).

Mobile Communication Devices (Phones)

We are a mobile phone free site for students. If they are seen, they will be confiscated and given back to the student at 3:20pm. If a student refuses to hand them over they will be placed in R5.

Headphones are not to be used in the academy at any time. If they are seen, they will be confiscated and given back at the end of the day.

Electronic equipment remains the responsibility of the student.

Students are advised **not** to bring to school items over the value of £10. The school cannot accept responsibility for the loss or damage of such items.

"Culture of Mutual Respect"

We are here to work with our students and families especially where students are not 'ready to learn' this includes; short term loans of uniform, conversations around support for attendance, communication from tutors, support from Key Adults and more.



Key Adults

We encourage all our students to have at least 2 key adults they can speak to regarding any concerns or issues they have. We also have an internal email system by which our students can report concerns, this will be picked up by our safeguarding and pastoral teams.

Use of Suspension

A suspension will always be a last resort for our students and will be a result of a safeguarding risk, persistent disruption to learning or high levels of defiance. We will always seek to engage with families prior to this to prevent a suspension.

Helping Your Child With Reading

Ensuring that all students read frequently and fluently with enjoyment and confidence is a key part of the Hans Price culture. Reading well is essential for students to make progress in their education, their personal growth, their career and in life beyond Hans Price Academy. The skill of reading is a passport to future work and leisure. Developing excellent literacy skills and instilling a love for reading is a priority for all our students.

Our key reading aims

- •Giving every child a chance to become a reader.
- •Embedding the importance of reading as part of academy priorities and personal priorities.
- •Tracking and rewarding independent reading and reading for pleasure supporting good reading habits.
- Exposing students to a variety of texts.
- •Offering the opportunity to talk about books.
- •Supporting students to access texts they may not access independently.
- •Fostering a love of stories and a familiarity with books.
- •Allowing time for students to practice explicitly taught reading skills.
- •Identifying and encouraging students who avoid reading.
- •Providing opportunities and intervention to improve and secure reading for all.

All Yr7 and Yr8 students have weekly library lessons. Reading is encouraged and supported through reward systems, reading aloud with staff and access to appropriate and engaging texts.

Class reading is part of our weekly Learning Family programme, which aims to expose students to different styles of writing, wider vocabulary and a variety of genres. Listening to a story and tracking along helps students with fluency, comprehension and concentration. Reading as part of the academy day sets the tone and states the importance of reading to our students.

How can parents/carers help?

- Make time each day to listen to your child read. Aim for 10 20 minutes a day.
- If your child finds a word difficult try to get them to:
 - Encourage them to sound the word out.
 - Read the whole sentence again to consider whether it makes sense.
 - Pronounce difficult words for him/her and discuss the meaning.
- Ask questions about the book so far, the characters, the last thing that happened, what may happen next and what they think about the story to support their understanding.
- Build time for reading into daily/weekly routines.
- Encourage and praise progress through books and increased confidence or fluency.
- Highlight all types of reading Letters, forms, recipes, menus to introduce them to different vocabulary and styles of writing.



The school library is open throughout the week. Students can visit at the start of the day, at break and at lunch. There are books available to suit all students and new books are regularly added. Encourage your child to borrow books and ask for help choosing if they are not sure what they enjoy.



Special Educational Needs and Disabilities

Hans Price Academy is an inclusive school which caters for a diversity of educational needs.

We are committed to providing educational opportunities for all students whatever their particular needs and provide a nurturing and learning environment for all students.

Students may have special educational needs if they have:

- A physical disability
- A learning difficulty or disability
- Social, Emotional and Mental Health difficulty
- A medical or health problem
- A specific learning difficulty



We aim to respond flexibly and imaginatively to a wide range of needs and may employ a variety of strategies.

These might include:

- Differentiating the curriculum and providing quality first teaching in class
- Providing additional support
- Withdrawal from the classroom for some lessons to follow an intervention programme, this
 could be for academic purposes or for social/life skills.
- Involving other agencies to work with us such as CAMHS, Off the Record, Speech and Language, Educational psychology and many more depending on your child's needs.
- Mentoring (internally and externally)
- Access to one of our specific provisions
- Resources/materials to support inside and outside the classroom

If your child is on the SEN register review meetings will happen 3 times a year.

Hans Price Academy will keep a register of students who have SEN. This will be in line with the SEN code of practice 0-25.

Is your child entitled to Free School Meals?

Any child attending a North Somerset school whose parents or carers are on certain benefits is entitled to receive free meals. If your child is eligible for Free School Meals, they do not have to take them. However, their eligibility will bring extra 'pupil premium' funding to the Academy, which enables us to provide additional support to your child.

If your child is currently entitled to free school meals and is moving to Hans Price in September, you do not have to do anything. North Somerset will update us and your child's free school meals eligibility will be transferred from your child's current primary school to Hans Price. Please do not reapply as you may lose your entitlement. Due to the roll-out of Universal Credit, your child will remain entitled to free school meals until the end of their time at secondary school.

Am I eligible?

Parents or carers of the following benefits can apply: (as at April 2023)

- Income support
- Income-based Jobseeker's Allowance (JSA)
- Income-related Employment and Support Allowance (ESA)
- Support under Part VI of the Immigration and Asylum Act 1999
- The guaranteed element of Pension Credit
- Child Tax Credit (provided you're not also entitles to Working Tax Credit and have an annual gross income of no more than £16,190
- Working Tax Credit run-on paid for four weeks after you stop qualifying for Working Tax Credit
- Universal Credit with annual Take Home Pay/Net Earnings below £7,400 (After tax and not including any benefits you get).

How can I apply?

If you think your child is eligible to free school meals please apply online using the Citizen's Portal at $-\frac{\text{http://www.n-somerset.gov.uk/freeschoolmeals}}{\text{reschoolmeals}}$

You will receive an instant result and, if successful, the system will generate a letter. You can:

- print this out to hand into reception
- forward the letter via email to us, using this address: fsm@hpa.clf.uk
- show reception staff the letter on your smart phone.

Your child's entitlement will begin from the date your application is successful.

If you apply and are told that you are not entitled, and you believe that you do meet the criteria, please check your National Insurance number and try again. If this does not work, please click on the 'Referral' button and give details of the benefits you are on (you may be asked for evidence). North Somerset will then look into this for you.

Please contact the office if you have any queries.

Pupil Premium

Who else is eligible to be registered for 'Pupil Premium'?

If your child falls under any of the following categories, please inform the Academy so that we may claim the relevant funding to help support their education:

Post Looked after Arrangements:

Children who have left local authority care in England and Wales through either adoption, a special guardianship order, a residence order, or a child arrangement order. You will need to provide some evidence (e.g. Adoption/Court order). Please note: we do recognise that this may be an especially sensitive issue and, as with all information you give us, if you feel it is appropriate to tell us, we will treat this in the strictest confidence.

Service Children:

Students attract Service Pupil Premium if they meet one of the following criteria:

- One parent is serving in the regular armed forces (including those who are on full commitment as part of the full-time reserve).
- Your child has been registered as a 'Service Child' at their previous school at any point in the past six years.
- One parent has died whilst serving in the armed forces and the family receives a pension under the Armed Forces Compensation Scheme or the War Pensions Scheme.

If you would like any more information or have any queries, please do not hesitate to contact a member of the office staff.



ICT and internet acceptable use policy

Hans Price Academy wants all users to be able to use technology responsibly. Students are asked to follow the rules set out below to ensure the safety of others, themselves, and the security of the Academy ICT systems.

Student ICT Standards

- I understand that I must use all technology at Hans Price Academy in a responsible way.
- Computers and equipment (including specialist ICT equipment) are available to pupils only under the supervision of staff

For my own personal safety:

- I understand that the Academy will monitor my use of the ICT systems, email, and other digital communications. This monitoring includes keyword detection.
- I will keep my username and password safe and not share it with others. If I suspect someone else knows my password, I will notify my teacher and request to change it.
- I will be aware of "stranger danger", when I am communicating on-line and will not share information about myself or others. If I share this unintentionally, I understand I must report this to my teacher, tutor or the I.T Help Desk as soon as possible.
- I will not arrange to meet up with people that I have communicated with on-line and if anyone asks to meet off-line, I will tell an adult for example a teacher or my parent/carer.
- I will immediately report any unpleasant or inappropriate material or messages or anything that makes me feel uncomfortable when using the Academy ICT systems.

Respect for others:

- I will respect others' work and property and will not access, copy, remove or otherwise alter any other user's files, without their permission.
- I will be polite and responsible when I communicate with others. I will not use strong, aggressive, or inappropriate language. I appreciate others may have different opinions.
- I will not take or distribute images or other recordings of anyone without their permission, including internally e.g. to students or externally e.g. by use of social media.

Software updates, firewalls and anti-virus software

• I understand I must not stop or interfere with any administrative, physical and/or technical safeguards where a device is performing a software update, security update or virus checker routine.

<u>I understand that I am responsible for my actions, both in and out of</u> the Academy:

- I understand all websites and actions whilst using Academy systems are stored in an audit log for the protection of students and the Academy; I understand this can be viewed at a later date and may be used in any internal/ Police investigation.
- I will immediately report any damage found (*including deliberate damage caused by other students*) or faults involving equipment or software to a Staff Member or the I.T Help Desk. This is vital to ensure the availability of I.T equipment for students.
- I have read and understand the conduct policy relating to the NO Mobile Phones / Headphones Policy at the Academy. If I use them on the way to the Academy, and subsequently bring these devices into the Academy, I understand this is at my own risk.
- I recognise that in some situations, the use of technology is inappropriate and distracting. I shall respect the teacher's instructions on the use of technology and I understand their decision is final.
- I am aware that serious incidents such as those identified above and overleaf can result in sanctions including suspension from the Academy and/or Police involvement.

ICT and internet acceptable use policy

Maintaining a secure and meaningful learning environment:

The following is considered unacceptable use of the Academy's ICT facilities

- Using Academy systems:
 - For personal or recreational use (unless permitted).
 - For making large downloads or uploads (unless as part of a lesson / permitted)
 - For illegal conduct or statements which are deemed to be advocating illegal activity
 - For online gambling, inappropriate advertising, phishing and/or financial scams
 - For shopping or running a business, or to cause harm or offence to others who may or may not belong to HPA; incidents such as these may be reported to the Police for Investigation, including any relevant system logs.
 - To promote a private business, unless that business is directly related to the Academy
 - For storing files unnecessarily; I understand I should not store files that are not connected with my learning to ensure systems remain operational.
 - To breach intellectual property rights or copyright e.g. not downloading music / videos.
 - To bully or harass someone, or to promote unlawful discrimination
 - To knowingly breach the Academy's policies or procedures e.g. Ready to learn Policy
 - To access, create, store, link to or send material that is pornographic, offensive, obscene or otherwise inappropriate or harmful
 - For the consensual and non-consensual sharing of nude and semi-nude images and/or videos and/or livestreams
 - For activity which defames or disparages the Academy, or risks bringing it into disrepute
 - For sharing confidential information about the Academy, its pupils, Staff or contractors
 - For connecting any device to the Academy's ICT network without approval
 - To set up any software, applications or web services on the Academy's network without approval, or creating or using any programme, tool or item of software designed to interfere with the functioning of the Academy's ICT facilities, accounts or data
 - To gain or attempt to gain, access to restricted areas of the network, or to any password-protected information, without approval from authorised personnel
 - To cause intentional damage to the Academy's ICT facilities (hardware / Software)
 - To gain, allow, encourage or enable others to gain (or attempt to gain) unauthorised access to the Academy's ICT facilities
 - · To cause a data breach by accessing, modifying, or sharing data
 - As a platform to use inappropriate or offensive language
 - Without authorisation to remove, delete or dispose of the Academy's ICT equipment, systems, programmes or information.
 - To bypass the Academy's filtering or monitoring mechanisms
 - To engage in content or conduct that is radicalised, extremist, racist, antisemitic or discriminatory in any other way
 - To use AI tools and generative chatbots (such as ChatGPT and Google Bard) to complete
 assessments, and/or coursework, and/or Independent Study unless the use of AI tools form
 a part of the curriculum. All AI-generated content must be attributed.
 - To pass off someone else's ideas or work as my own (Plagiarism)

This is not an exhaustive list. The Academy reserves the right to amend this list at any time.

These standards apply whenever:

- I use the Academy ICT systems and equipment (both in and out of the Academy)
- I use my own equipment in the Academy (when allowed)
- I use my own equipment out of the Academy in a way that is related to me being a member of this Academy

For more details including our Privacy Policy & E-Safety Policy, please visit https://clf/uk/about-us/policies-documents/policies/statements/privacy-notices/ https://hanspriceacademy.clf.uk/policies/online-safety-policy/

Uniform Guide

We value our school uniform and ask parents to ensure their child leaves home looking smart and in the correct uniform. Please make sure that all items of uniform are clearly marked with your name and learning family. Exemplification of our uniform expectations can be found on the following pages.



The academy uniform consists of:

- School blazer worn with sleeves at full length, not rolled up
- White shirt
- Plain black **V-neck** jumper or cardigan (optional) with no visible logos
- College tie. Ties must show a minimum of seven light blue stripes.
- Black tailored trousers. Trousers should not be elasticated, stretchy material or leggings, chinos, denim of any sort.
- Black skirt tailored, knee length. Stretchy, lycra or t-shirt material skirts of any length are not allowed. Miniskirts are not allowed.
- Black tailored shorts (not sports shorts) may be worn at any time of year.
- Black school shoes, leather or leather-look. Canvas, suede or trainer-style footwear is not allowed.
- Plain black socks.

The Academy PE kit consists of:

- Navy blue shorts/skort
- Navy blue tracksuit bottoms/leggings
- Royal blue polo shirt
- Academy rugby shirt or navy blue fleece
- Navy blue PE socks
- Trainers and rugby/football boots
- Shin pads

Bags

We expect students to arrive every day properly equipped for lessons. Students must have a bag suitable for storing large exercise books and the following equipment which must be carried every day:

- A pencil case containing a pen, pencil, ruler, rubber and pencil sharpener. It is always advisable to carry spare pens and pencils
- A scientific calculator
- A reading book

Hoodies and Coats

Hoodies are not allowed in the academy. Students will be asked to remove hoodies before entering the building and store them in their locker. Outdoor coats should also not be worn around the academy. Coats and hoodies worn indoors will be confiscated, stored securely in our uniform room, and returned to the student at the end of the day.



Jewellery and make up

Students may choose to wear:

- A watch. Smart watches, including Apple watches are not allowed.
- A pair of small sleepers or stud earrings (one in each ear) in the ear lobe only.
- One ring and one small pendant—which must not be visible and must be able to be removed for PE.
- A small, plain silver, gold or clear plastic nose stud. This must be removed for PE.
- Further facial piercings, including but not limited to nose rings, septum rings, tongue piercings, are not allowed.
- Make up should be minimal and natural looking. False eyelashes are not allowed.
- False nails and/or nail extensions are not allowed.

We ask parents to note that <u>all</u> jewellery must be removed for PE. This includes instances where a child has recently pierced their ears/nose. We recommend that any new piercings are carried out at the start of the school summer holidays to allow the recommended sixweek healing process.

Hair Colour

Our Hans Price uniform is intended to replicate formal business attire. In keeping with this, we expect students to have natural hair colours as would be expected of someone working in a formal workplace environment. Two-tone hair colours are not allowed. Unnatural hair colours (e.g. pink, blue) are not allowed.

Hans Price Academy has adopted *The Halo Code* which explicitly protects students and staff who come to school with natural hair and protective hairstyles associated with their racial, ethnic and cultural identities.

The Halo Code

Our school champions the right of staff and students to embrace all Afro-hairstyles. We acknowledge that Afro-textured hair is an important part of our Black staff and students' racial, ethnic, cultural and religious identities, and requires specific styling for hair health and maintenance.

At this school we recognise and celebrate our staff and students' identities. We are a community built on the ethos of equality and respect where hair texture and style have no bearing on anyone's ability to succeed.

If a student arrives at school with incorrect uniform, their College Leader or a member of the Senior Leadership Team may:

- a. Provide a change of uniform
- b. Send the student home to correct the uniform, having first contacted the parents/carers
- c. Send the student to R5 to work for the day.

The Principal's decision on acceptable uniform is final.



PE KIT Essentials - Studded boots, trainers & shin pads











One of the below (optional to have both)





One of the below (optional for multiple)





















Examples of Prohibited Trousers









Where can I buy the Hans Price uniform?

All Hans Price branded uniform can be purchased from NK Sports.

The shop can be found at:

NK Group Unit 7, Station Road Worle Weston-super-Mare North Somerset BS22 6AU

Tel: 01934 511005

Email: orders@nkgroupuk.com

Further details of prices, ordering and opening hours can be found on their website: https://www.nkgroupuk.com/

Recommended suppliers in this booklet include:

John Lewis







MATALAN

TESCO



Price List

Uniform

Item	Price from:
Hans Price Standard/Fitted Jacket	£38.99
College Tie	£6.50

PE Kit

Item	Price from:
Unisex fitted PE Polo Shirt	£16.00
Multisport Top	£21.50
PE Shorts	£10.99
PE Socks	£6.00

Optional

Item	Price from:
Black V-Neck Jumper	£16.50
1/4 Zip Training top	£21.99
Leggings	£18.50
Skort	£15.00
Training pants	£21.99