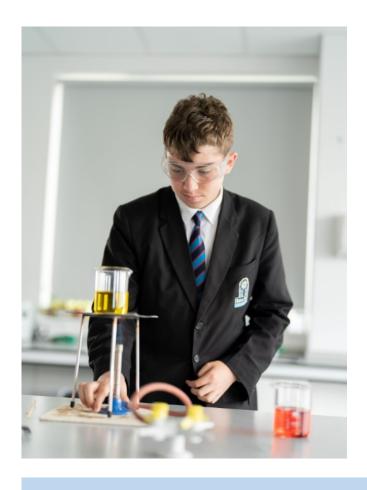


HANS PRICE ACADEMY







New Year 7 Parents' Information Booklet 2022

KEY STAFF



Mr Tony Searle Senior Principal



Mrs Hannah Jones Interim Principal



Mrs Rebecca Collis Interim Vice Principal



Mr Adrian Esch Assistant Principal



Mr Sam Drew Assistant Principal Designated Safeguarding Lead



Ms Rachel Allchurch LRC Manager Student Council Leader



Mr Alex Macaulay Year 8 Raising Standards Leader



Miss Charlie Dale Year 9 Raising Standards Leader



Miss Sian Angell Year 10 Raising Standards Leader



Mr Carlo Hooper Year 11 Raising Standards Leader



Mr Mark Armstrong Acer College Leader



Mrs Stacey Leatherby Clarus College Leader



Mr Ricky Bennett Fortis College Leader



Mr Liam James Mando College Leader Associate Raising Standards Leader



Mrs Kelly Bulger College Pastoral Assistant



Mr Dan Hartley College Pastoral Assistant



Mrs Ellie Street SENCO



Mrs Linda Staines Academy Attendance Leader



Ms Sarah Milson Academy Receptionist

Term Dates 2022-23

Term 1		
First day of term for students	Monday 5 th September 2022	
Last day of term for students	Wednesday 19 th October 2022	
	Thursday 1 st September 2022	
	Friday 2 nd September 2022	
	Thursday 20 th October 2022	
	Friday 21 st October 2022	
INSET Dates		
Term 2		
First day of term for students	Monday 31 st October 2022	
Last day of term for students	Friday 16 th December 2022	
Term 3		
First day of term for students	Wednesday 4 th January 2023	
Last day of term for students	Friday 10 th February 2023	
INSET Dates	Tuesday 3 rd January 2023	
Term 4		
First day of term for students	Tuesday 21 st February 2023	
Last day of term for students	Friday 31 st March 2023	
INSET Dates	Monday 20 th February 2023	
T erm 5	Monday 20 February 2020	
First day of term for students	Monday 17 th April 2023	
Last day of term for students	Friday 26 th May 2023	
Bank Holiday	Monday 1st May 2023	
T erm 6		
First day of term for students	Monday 5 th June 2023	
Last day of term for students	Friday 21 st July 2023	
INSET Dates	Friday 7 th July 2023	



Timings Of The School Day

Students are to arrive by 8.35am in order to be in their lesson and ready to learn at 8.40am.

Session	Time
1	8.40am - 9.30am
2	9.30am - 10.20am
Learning Family	10.20am - 10.45am
Break	10.45am - 11.05am
3	11.05am - 11.55am
4	11.55am - 12.45am
Lunch	12.45pm - 1.20pm
5	1.20pm - 2.10pm
6	2.10pm - 3.00pm

Students arriving late to school will have to complete a breaktime detention that day.

Ready to Learn

"No student has the right to disrupt the learning of others. Teachers will have disruption free classrooms in which they can teach, and students will have disruption free classrooms in which they can learn."

Conduct in lessons

Students are to follow these expectations in classrooms at Hans Price:

Line up quietly outside the classroom prior to the start of the lesson Enter the learning space when invited to by the member of staff leading the lesson Sit in a quality audience whilst the register is taken Raise their hand to ask a question without calling out Work exceptionally hard without disrupting any other student learning Follow mode of learning outlined by the member of staff (detailed below),

If a student fails to meet any of these expectations their name will be written on the whiteboard by way of a formal warning and the member of staff leading the lesson will briefly explain to the student why their name has been written on the board.

The second time during a lesson that a student fails to meet these expectations they will asked to go to the R5 room for a period of 2 successful double periods and 2 social times. Failure or refusal to go to R5 will result in a parent/carer meeting and/or a suspension with the day in R5 completed upon their re-admittance to the school.

If a student is asked to go to R5, the member of staff who sent the student to R5 will meet with the student at some point during the day for a restorative conversation where both teacher and student can rebuild and ensure learning is valued.

Achievement Points

Positive behavior will always be rewarded over providing sanctions and achievement points are allocated via our Hans Price Values. These are shown below and students hitting key milestones will be given extra rewards via their college leaders and the senior leadership team.

Ambition Responsible Imaging Communication Self-belief Pride Responsible Imaging Communication Imaging Communi

Pride
Responsibility
Imagination
Community
Employability

3-2-1 countdown Eye contact with teacher/student speaking







Modes of Learning



Ready to Learn

Smoking

No student will smoke on the Hans Price site or when dressed in the uniform of the academy. If a student smokes or chooses to associate with smokers the consequences will be as outlined below.

- Smoking will lead to a one day suspension
- Associating with smokers will lead to one day seclusion
- Refusal to hand over smoking paraphernalia when asked by the Principal will lead to a five day suspension
- All tobacco and related paraphernalia will be destroyed (Note: 'Smoking' is defined to include any tobacco based products and also e-cigarettes).

Mobile Communication Devices (Phones/Tablets)

We are a mobile phone free site for students. If they are seen, they will be confiscated and given back to the student at 3:20pm. If a student refuses to hand them over they will be placed in seclusion for a period of one working day.

Headphones are not to be used in the academy at any time. If they are seen, they will be confiscated and given back at the end of the day. If a student refuses to hand them over they will be placed in seclusion for a period of one working day.

Refusal to go to into seclusion will result in a one day suspension with the day in seclusion completed upon their re-admittance to the school

Electronic equipment remains the responsibility of the student.

Students are advised **not** to bring to school items over the value of £10. The school cannot accept responsibility for the loss or damage of such items.

"Lines in the Sand"

There are some lines that we will not tolerate any students crossing. If they do, it is highly likely that they will be permanently excluded from Hans Price Academy. An indicative but non exhaustive list would include,

- Bringing recreational drugs into school
- A weapon of any sort including pen knives and BB guns
- Persistent bullying
- Persistent disruption of lessons
- An unprovoked physical assault of another student or a member of staff

Use of Suspension

A student will be fixed term excluded and parent or carers expected in for a meeting if they:

- Swear at a member of staff (even under their breath)
- Physically attack another student or member of staff (serious incident may lead to PEX).

Use of ICT

Hans Price Academy wants all users to be able to use technology responsibly. Students are asked to follow the rules set out below to ensure the safety of others, themselves, and the security of the Academy ICT systems.

Student ICT Standards

I understand that I must use all technology at Hans Price Academy in a responsible way.

For my own personal safety:

- I understand that the Academy will monitor my use of the ICT systems, email, and other digital communications. This includes software which allows 'live' monitoring of the PC's during a lesson.
- I will keep my username and password safe and not share it with others and if I suspect someone else knows my password, I will change it at the earliest opportunity or ask the I.T Help Desk.
- I will be aware of "stranger danger", when I am communicating on-line and not share information about myself or others. If I share this unintentionally, I understand I must report this to my teacher or I.T Help Desk as soon as possible.
- I will not arrange to meet up with people that I have communicated with on-line and if anyone asks to meet off-line, I will tell an adult for example a teacher or my parent/carer.
- I will immediately report any unpleasant or inappropriate material or messages or anything that makes me feel uncomfortable when using the Academy ICT systems to my teacher/ learning family tutor or I.T help desk.

Equal rights to technology as a shared resource:

- I understand that the Academy ICT systems are for educational use only and that I must not use the systems for personal or recreational use unless I have express permission to do so.
- I will not try (unless I have permission) to make large downloads or uploads.
- I will not use the Academy ICT systems for gambling, shopping or running a business, or
 to cause harm or offence to others who may or may not belong to HPA; incidents such
 as these may be reported to the Police for investigation, including any relevant system
 logs.
- I will not store files unnecessarily and should keep my file storage requirements to a minimum. I shall not store files that are not connected with my learning and understand that these may be deleted to ensure systems remain operational.
- I am aware that any files stored on the network will be visible to key staff including the I.T Help Desk, Data Protection lead & my College Leader.

Respect for others:

- I will respect others' work and property and will not access, copy, remove or otherwise alter any other user's files, without their permission.
- I will be polite and responsible when I communicate with others. I will not use strong, aggressive, or inappropriate language and I appreciate that others may have different opinions.
- I will not take or distribute images or other recordings of anyone without their permission, including internally e.g. to students or externally e.g. by use of social media.
- I am aware any serious incidents such as those above can result in my exclusion from the Academy and/or Police involvement.

Use of ICT

Maintaining a secure and meaningful learning environment:

- I understand the risks and will not upload, download or access any materials which are illegal or inappropriate or may cause harm or distress to others, nor will I try to use any programmes that might allow me to bypass the Academy filtering/security systems.
- I understand all websites and actions whilst using Academy systems are stored in an audit log for the protection of students and the Academy; I understand this can be viewed at a later date and may be used in any internal/ Police investigation.
- I will immediately report any damage found or faults involving equipment or software to my class teacher or I.T Help Desk.
- I understand the need to report any deliberate damage caused by other students intentionally to my class teacher, Tutor or I.T Help Desk immediately. This is vital to prevent availability of I.T equipment to allow all students to benefit from their use.
- I recognise that in some situations, the use of technology is inappropriate and distracting. I shall respect staff's instructions on the use of technology. I understand the teacher's decision is final.

When using the internet for research or recreation, I recognise that:

- I should ensure that I have permission to use the original work of others in my own work; this must be in the form of explicit consent from the owner.
- Where work is protected by copyright, I will not try to download copies (including music and videos). I understand it is illegal and in breach of the Academy's ICT standards.
- When I am using the internet to find information, I should take care and check the information is accurate and from reliable sources.
- I must not pass off someone else's ideas or work as my own (Plagiarism)

<u>I understand that I am responsible for my actions, both in and out of the Academy:</u>

- I have read and understand the conduct policy relating to the NO Mobile Phones/ Headphones Policy at the Academy. If I use them on the way to the Academy, and subsequently bring these devices into the Academy, I understand that this will be entirely at my own risk.
- I will not use technology in lessons <u>at all</u> unless directed by my teacher.
- I understand if any digital devices are seen or held, they will be removed (Confiscated)
- I understand repeated refusal or argument will result in the teacher sending me to R5 for not following 'Ready to Learn', with the device being confiscated; this will then require the parent to come into the Academy to collect.
- I understand that the Academy also has the right to take action against me if I am involved in incidents of inappropriate behaviour when using technology, including involving the Police.
- I understand that if I fail to comply with these Standards, I will be subject to disciplinary action. This may include loss of access to the Academy IT systems and contact with parents and in the event of illegal activities involvement of the police.

These standards apply whenever:

- I use the Academy ICT systems and equipment (both in and out of the Academy)
- I use my own equipment in the Academy (when allowed)
- I use my own equipment out of the Academy in a way that is related to me being a member of this Academy

For more details including our Privacy Policy & E-Safety Policy, please visit https://clf/uk/about-us/policies-documents/policies/statements/privacy-notices/
https://hanspriceacademy.clf.uk/policies/online-safety-policy/

Further changes and updates to these policies will be communicated to students and parents via newsletters, letters home at https://hanspriceacademy.clf.uk/

Helping Your Child With Reading

Ensuring that all students read frequently and fluently with enjoyment and confidence is a key part of the Hans Price Academy culture. Reading well is essential for students to make progress in their education, in their career and in life beyond Hans Price Academy. The skill of reading is a passport to future work and leisure. Developing excellent literacy skills and instilling a love for reading is a priority for all our student



These are our key aims regarding reading:

- Embedding reading as part of academy priorities and personal priorities.
- Tracking and rewarding independent reading and reading for pleasure.
- Creating and supporting good reading habits.
- Exposing students to a variety of texts.
- Supporting students to access texts they cannot access independently.
- Fostering a love of stories and a familiarity with books.
- Allowing time for students to practice explicitly taught reading skills.
- Identifying and encouraging students who avoid reading.
- Offering the opportunity to talk about books.
- Giving every child a chance to become a reader.

All Yr7 students have weekly library lessons where reading is encouraged and supported through reward systems, reading aloud with staff and access to appropriate and engaging texts.

Students also have class reading as part of their weekly Learning Family programme. Listening to books read aloud not only exposes students to different styles of writing and a wide variety of stories, but reading aloud allows weaker readers to access and enjoy stories they could not access independently whilst modelling fluent and passionate reading. "Reading aloud paves the way for students to read themselves". (Reading Reconsidered, Doug Lemov). Listening to a story and tracking along helps students with fluency, comprehension and concentration. Reading as part of the academy day sets the tone and states the importance of reading to our students.

How can parents help?

- Make time each day to listen to your child read. Aim for 10 20 minutes a day.
- If your child finds a word difficult try to get them to:
 - Break the word up bit by bit.
 - Look at other words in the sentence then make a guess.
 - Pronounce difficult words for him/her and discuss the meaning.
- Ask questions about the book so far, the characters, the last thing that happened, what may happen next and what they think about the story to support their understanding.
- Build time for reading into daily/weekly routines.
- Encourage and praise progress through books and increased confidence or fluency.
- Highlight all types of reading Letters, forms, recipes, menus to introduce them to different vocabulary and styles of writing.

The school library is open throughout the week. Students can visit the library at the start of the day, at break and at lunch. There are books available to suit all students and new books are regularly added. Encourage your child to borrow at least one book every week and ask for help choosing if they are not sure what they enjoy.

Is your child entitled to Free School Meals

Free School Meals for New Year 7 Students

Currently, all new and existing free school meals claimants will continue to receive free school meals whilst Universal Credit is rolled out. Eligible students will remain entitled until the end of their current phase of education as at March 2023 (i.e. primary, secondary). Once the rollout is complete, any existing claimants who no longer meet the eligibility criteria at that point will also continue to receive free school meals until the end of their current phase of education.

If your child is currently entitled to free school meals and is moving to Hans Price in September, you do not have to do anything. North Somerset will update us and your child's free school meals eligibility will be transferred from your child's current primary school to Hans Price Please do not reapply as you may lose your entitlement.

If you have not yet applied for free school meals and you believe that you are entitled, you can apply to North Somerset using their online form – www.n-somerset.gov.uk/fsm (Please see the eligibility criteria below). You will receive an instant result and, if successful, the system will generate a letter which you can print and give to reception to confirm eligibility. Alternatively, you can forward the letter via email to Hans Price Academy using fsm@hpa.clf.uk email address, or show reception staff the letter on your smart phone. Your child's entitlement will begin from the date your application is successful.

If you have applied and are not entitled, but you think you meet the criteria, please check your National Insurance number and try again. If this does not work, please click on the 'referral' button and give details of the benefits you are on, then North Somerset will look into this for you.

Any child attending a North Somerset school whose parents or carers are on certain benefits is entitled to receive free meals at school and this generates 'Pupil Premium' funding for the Academy.

Parents or carers of the following benefits can apply: (as at April 2022)

- Income support
- Income-based Jobseeker's Allowance (JSA)
- Income-related Employment and Support Allowance (ESA)
- Support under Part VI of the Immigration and Asylum Act 1999
- The guaranteed element of Pension Credit
- Child Tax Credit (provided you're not also entitles to Working Tax Credit and have an annual gross income of no more than £16,190
- Working Tax Credit run-on paid for four weeks after you stop qualifying for Working Tax Credit
- Universal Credit with annual Take Home Pay/Net Earnings below £7,400 (After tax and not including any benefits you get).

How can I apply?

You will need to apply online at www.n-somerset.gov.uk/fsm

If your child is eligible for Free School Meals, they do not have to take them. Their eligibility benefits the Academy and students as this service brings extra funding to the Academy, ensuring we can provide additional support to your child. **If you do not apply, we will not get this funding.**

Free School Meals and Pupil Premium

Who else is eligible to be registered for 'Pupil Premium'?

If you fall under any of the following categories, please inform the academy so that we can claim funding:

Service Children:

- One parent is serving in the regular armed forces (including those who are on full commitment as part of the full-time reserve).
- Your child has been registered as a 'Service Child' at their previous school at any point since 2015.
- One parent has died whilst serving in the armed forces and the family receives a pension under the Armed Forces Compensation Scheme or the War Pensions Scheme.

Post Looked after Arrangements:

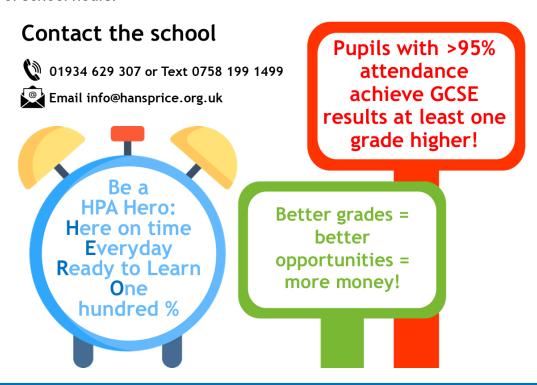
Children who have left local authority care in England and Wales through either adoption, a
special guardianship order, a residence order, or a child arrangement order. You will need to
provide some evidence (e.g. Adoption/Court order). Please note: we do recognise that this may
be an especially sensitive issue and as with all information you give us, if you feel it is appropriate to tell us, we will treat this in the strictest confidence.

If you need any more information regarding Free School Meals or Pupil Premium please contact Mrs Tincknell, Senior Operations Manager, at the Academy.

Attendance Matters

At Hans Price Academy we believe that excellent attendance is vital for academic success. It is important that your child attends school every day, on time, unless they are really too unwell to do so.

- In order for your child to do their best, they need to access lessons as much as possible.
- The more they do this, the more they will learn, develop, and achieve.
- Research shows that students who access the most learning have a much better chance of gaining the best qualifications.
- We work hard with students and parents to ensure that students are fully supported and encouraged to achieve their potential
- If your child has difficulties attending school, you should contact us as soon as possible to discuss any issues. We will always try to help!
- If we identify that there are problems with attendance or punctuality, we will invite you to a meeting to see what we can do to help your child overcome any barriers to their learning.
- You will be expected to contact us <u>every</u> day that your child does not attend school for whatever reason, by phoning, texting, or emailing the Academy as early as possible. This will help to ensure that your child is safe. It is also a legal requirement for us to keep a record of your child's attendance and absence.
- If you do not contact us and we are unable to establish why your child is not in school, we will make home visits. It is therefore important that you inform us as soon as you know that your child will not be coming to school or if they are unavoidably late.
- The Principal will not normally authorise leave of absence requests during term-time and we request that wherever possible, medical and dental appointments are made outside of school hours.



Special Educational Needs and Disabilities

Hans Price Academy is an inclusive school which caters for a diversity of educational needs.

We are committed to providing educational opportunities for all students whatever their particular needs and provide a nurturing and learning environment for all students.

Students may have special educational needs if they have:

A physical disability

A learning difficulty or disability

Emotional, social, or mental health difficulties

A medical or health problem

A specific learning difficulty

We aim to respond flexibly and imaginatively to a wide range of needs and may employ a variety of strategies.

These might include:

Differentiating the curriculum and providing quality first teaching in class

Providing additional support

Withdrawal from the classroom for some lessons to follow an intervention programme.

Involving other agencies to work with us

Mentoring

If your child is on the SEN register review meetings will happen 3 times a year.

Hans Price Academy will keep a register of students who have SEN. This will be in line with the SEN code of practice 0-25.

Uniform Guide

We value our school uniform and ask parents to ensure their child leaves home looking smart and in the correct uniform. Please make sure that all items of uniform are clearly marked with your name and learning family. Exemplification of our uniform expectations can be found on the following pages.

The academy uniform consists of:

- School blazer worn with sleeves at full length, not rolled up
- White shirt
- Plain black V-neck jumper or cardigan (optional) with no visible logos
- College tie. Ties must show a minimum of seven light blue stripes.
- Black tailored trousers. Trousers should not be elasticated, stretchy material or leggings, chinos, denim of any sort.
- Black skirt tailored, knee length. Stretchy, lycra or t-shirt material skirts of any length are not allowed. Miniskirts are not allowed.
- Black tailored shorts (not sports shorts) may be worn at any time of year.
- Black school shoes, leather or leather-look. Canvas, suede or trainer-style footwear is not allowed.
- Plain black socks.

The Academy PE kit consists of:

- Navy blue shorts/skort
- Navy blue tracksuit bottoms/leggings
- Royal blue polo shirt
- Academy rugby shirt or navy blue fleece
- Navy blue PE socks
- Trainers and rugby/football boots
- Shin pads

Bags:

We expect students to arrive every day properly equipped for lessons. Students must have a bag suitable for storing large exercise books and the following equipment which must be carried every day:

- A pencil case containing a pen, pencil, ruler, rubber and pencil sharpener. It is always advisable to carry spare pens and pencils
- A scientific calculator
- A reading book

Jewellery and make up

Students may choose to wear:

- A watch. Smart watches, including Apple watches are not allowed.
- A pair of small sleepers or stud earrings (one in each ear) in the ear lobe only.
- One ring and one small pendant—which must not be visible and must be able to be removed for PE.
- A small, plain silver, gold or clear plastic nose stud. This must be removed for PE.
- Further facial piercings, including but not limited to nose rings, septum rings, tongue piercings, are not allowed.
- Make up should be minimal and natural looking. False eyelashes are not allowed.
- False nails and/or nail extensions are not allowed.

We ask parents to note that <u>all</u> jewellery must be removed for PE. This includes instances where a child has recently pierced their ears/nose. We recommend that any new piercings are carried out at the start of the school summer holidays to allow the recommended sixweek healing process.

Hair Colour

Our Hans Price uniform is intended to replicate formal business attire. In keeping with this, we expect students to have natural hair colours as would be expected of someone working in a formal workplace environment. Two-tone hair colours are not allowed. Unnatural hair colours (e.g. pink, blue) are not allowed.

Hans Price Academy has adopted *The Halo Code* which explicitly protects students and staff who come to school with natural hair and protective hairstyles associated with their racial, ethnic and cultural identities.

The Halo Code

Our school champions the right of staff and students to embrace all Afro-hairstyles. We acknowledge that Afro-textured hair is an important part of our Black staff and students' racial, ethnic, cultural and religious identities, and requires specific styling for hair health and maintenance.

At this school we recognise and celebrate our staff and students' identities. We are a community built on the ethos of equality and respect where hair texture and style have no bearing on anyone's ability to succeed.

Hoodies and Coats

Hoodies are not allowed in the academy. Students will be asked to remove hoodies before entering the building and store them in their locker. Outdoor coats should also not be worn around the academy. Coats and hoodies worn indoors will be confiscated, stored securely in our uniform room, and returned to the student at the end of the day. If a student arrives at school with incorrect uniform, their College Leader or a member of the Senior Leadership Team may:

- a. Provide a change of uniform
- b. Send the student home to correct the uniform, having first contacted the parents/carers
- c. Send the student to R5 to work for the day.

The Principal's decision on acceptable uniform is final.

School Uniform Items



PE KIT Essentials





Either of the below (optional to have both)





One of the below (optional for multiple)







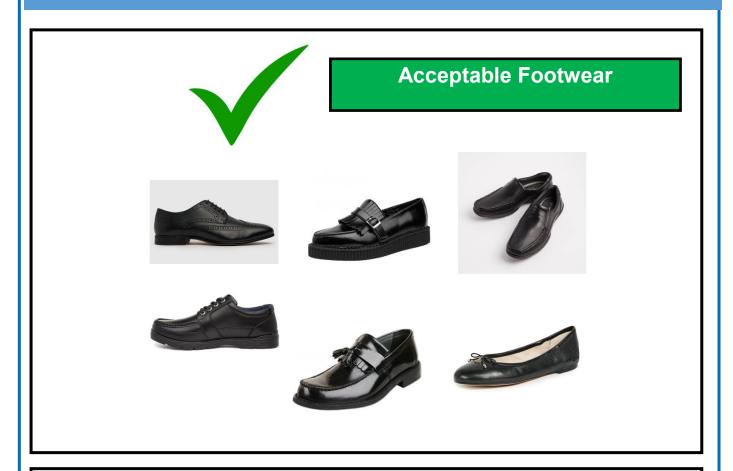


Essential—studded boots, trainers & shin pads











School Trouser Guidance

Examples of Permitted Trousers







Examples of Prohibited Trousers







The items listed are all available on store websites

Suppliers	Recommended Suppliers for School Trousers/Skirts
MONKHOUSE Schoolwear Specialists	Ask for the Bristol Metropolitan Academy approved skirt/trousers
M&S	Slim Leg Trousers Regular Leg Trousers
MATALAN	Classic School Trousers
ÁSDA	Regular Leg School Trousers Straight Leg School Trousers
next	Flat Front Trousers (3-16yrs) Standard Fit



Where can I buy the Hans Price uniform?

All Hans Price branded uniform can be purchased from NK Sports.

The shop can be found at:

NK Group
Unit 6, 224 High Street
Worle
Weston-super-Mare
North Somerset
BS22 6JE

Tel: 01934 511005

Email: enquiries@nkgroupuk.com

Further details of prices, ordering and opening hours can be found on their website: https://www.nkgroupuk.com/

Recommended suppliers in this booklet include:

John Lewis







MATALAN

TESCO



Price List

Uniform

Item	Price from:
Hans Price Standard/Fitted Jacket	£37.99
College Tie	£5.99

PE Kit

Item	Price from:
Unisex fitted PE Polo Shirt	£14.99
Multisport Top	£19.99
PE Shorts	£9.99
PE Socks	£5.50

Optional

Item	Price from:
Black V-Neck Jumper	£14.99
1/4 Zip Training top	£19.99
Leggings	£16.99
Skort	£13.99
Training pants	£19.99