

Ref: AES / LYS

7th September 2022

Dear Parent/Carer,

I am writing to inform you about the support we offer students to catch up with their learning if they are absent from school. We really value the importance of catching up with any missed learning, as this will help your child continue to make good progress across the year.

If your child is absent from school through illness, then our website will provide all of the resources needed to help signpost your child where to go for each subject they have missed. Your child will have 5 school days on their return to catch up with their missed learning.

When your child returns to school they will need to do the following:

- Collect a catch-up card from reception
- Complete the card and get their teachers to sign it once they have completed the work
- Ask their tutor to sign their catch-up card to confirm they are up to date.

There is a short video on our website which shows this in more detail. You can also watch it by clicking this YouTube link https://youtu.be/Lc_lx4nF3k8 or by scanning the QR code below using the camera on your smartphone or tablet.

I have also enclosed the catch-up information sheet which is double sided and has information for both KS3 and KS4 students. All students have access to this sheet in order to catch up with their missed learning.

You can find all of these resources under “catch up work” which can be found in the “Curriculum” menu [on our website](#).

If you or your child have any questions or concerns about their catch-up work, then please do not hesitate to contact their teachers and their learning family tutor in the first instance.

Yours sincerely,



Mr A Esch
Assistant Principal

